

Guidance Note 6

Annex 4 - VAT INCOME CODES

The list below is based upon practices followed recently by a local authority. The note is based upon expert advice given to a local authority's officers with an interest in external funding matters and should be read in this context.

Whilst some content may not be applicable to your organisation the general tenet should be suitable for all sectors and should be helpful in structuring your discussion with VAT experts.

Section headings are for ease of reference, however you should not assume that information contained in other sections is irrelevant to your enquiry - VAT is difficult to categorise within simple headings.

Activity / Supply	VAT rate
A Education	
Admissions to entertainments	Standard rate
Adult education	Exempt
Book bags	Outside scope
Books (including Duke of Edinburgh record books)	Zero rate
Buildings/grounds let for holiday accommodation	Standard rate
Classwork in all other circumstances- sale of	Zero/ Standard rate
Classwork to pupils as part of statutory education - sale of	Outside scope
Clothing-children's	Zero rate
Clothing	Standard rate
Computers (purchased by pupils for curricular use)	Exempt
Creche facilities	Exempt
Donations - where there is benefit to donor	Standard rate
Donations — where there is no benefit to donor	Outside scope
Examination fees	Exempt
FEFC/LSC funding	Outside scope
Feminine hygiene products	Standard rate
Fines/compensation/insurance claims	Outside scope
Fuel (lower rate of consumption)	Lower rate
Goods closely related to the supply of education (excludes clothing & sports equipment)	Exempt
Goods closely related to the supply of education but sold at or below cost	Outside scope
Hire of equipment	Standard rate
Information provided under Education Act 1944	Outside scope
Letting of halls/rooms etc	Exempt
Letting of halls/rooms etc — separate charge for supply of facilities e.g. exhibition stands or conference equip or pianos etc	Standard rate
Letting of sports pitches/lanes/gyms etc - 10 or more lets	Exempt
Letting of sports pitches/lanes/gyms etc one to nine lets	Standard rate
Letting of sports pitches etc plus associated facilities e.g. showers or floodlights rate according to number of lets	Exempt or Standard rate
Magazines and newspapers	Zero rate
Meals supplied to own pupils in schools	Outside scope
Meals supplied to staff and visitors	Standard rate
Musical Instruments (sold to pupils for use in school)	Exempt
Parking of vehicles	Standard rate
Photocopying	Standard rate
Playgroups	Exempt
Playschemes — educational/instructional	Exempt
Playschemes — recreational	Standard rate
Pre-school education — fee paying	Exempt
Primary and secondary education — supply of	Outside scope
Programmes for completion by purchaser	Standard rate
Programmes- sale of	Zero rate

Programmes where purchase secures admission	Standard rate
School inspection service provided to OFSTED	Standard rate
School inspections	Exempt
School photographs— commission	Standard rate
School photographs—sale of	Standard rate
School trips—educational	Outside scope
School trips — recreational	Standard rate
Sports equipment	Standard rate
Statements for special needs pupils	Outside scope
Teacher training costs recovered	Outside scope
Teachers to examination boards — supply of	Outside scope
Teachers under mentorship scheme — supply of	Outside scope
Teaching staff— supply of	Exempt
Telephone calls/use of fax machine	Standard rate
Training (vocational)	Exempt
Transportation of own primary/secondary pupils	Outside scope
Tuition fees	Exempt
Vending machine income	Standard rate
Youth club subscriptions	Exempt
B Library Services	
Cassette/CD/record hire	Standard rate
Hospital library service	Outside scope
Late return fees - books	Outside scope
Late return fees cassettes/CDs/videos/games etc	Standard rate
Library membership fees	Outside scope
Loss or damage of any loaned items	Outside scope
Photocopying	Standard rate
Prison library service	Outside scope
Private school library service	Standard rate
Reservation fees	Outside scope
Telephone calls/use of fax machine	Standard rate
Training (vocational)	Exempt
Video/computer game hire	Standard rate
C Social Services/Welfare	
Accommodation & maintenance of children taken into care	Outside scope
Accommodation for guests & visitors in residential establishments	Standard rate
Accommodation supplied to staff in residential establishments	Outside scope
Adaptations to privately owned property for disabled persons	Zero/Standard rate
Adaptations to local authority properties for disabled persons	Outside scope
Care provided to clients of other local authorities (OLA) or privately	Exempt
Care provided to Social Services clients	Outside scope
Disabled badges (orange badges)	Outside scope
Distress alarms—sale of	Standard rate
Donations — where there is benefit to donor	Standard rate
Donations — where there is no benefit to donor	Outside scope
Guardian ad litem (probation fees)	Outside scope
Health Authority/Trust funding where there is a supply to HA/HT	Standard rate
Health Authority/Trust funding where there is no supply to HA/FIT	Outside scope
Holidays, recreational for elderly people	Standard rate
Holidays/outings as part of statutory care	Outside scope
Inspection of children's homes	Outside scope
Meals on wheels (community meals)	Outside scope
Meals provided as part of care	Outside scope
Meals provided other than as part of care e.g. Day Centres	Standard rate
Meals supplied to staff and visitors	Standard rate
Occupational therapy products — sale of— to patient	Outside scope
Occupational therapy products — sale of	Zero/Standard rate
Parking of Vehicles	Standard rate
Photocopying	Standard rate

Rentals under Chronically Sick & Disabled Persons Act 1970	Outside scope
Residential accommodation provided under statute to own clients	Outside scope
Sheltered workshops — sale of goods — taxable at the appropriate rate	Zero/Standard rate
Social workers — supply of— under statutory obligation OR monopoly	Outside scope
Social workers—supply of	Standard rate
Telephone calls	Standard rate
Training —vocational	Exempt
D Environment	
Crematoria and Cemeteries	Exempt
Ashes —disposal	Exempt
Book of remembrance — subscriptions	Standard rate
Burial Fees	Exempt
Burials under Public Health Act	Outside scope
Chapel—use of	Exempt
Closed churchyards — maintenance of	Outside scope
Cremation fees	Exempt
Floral decorations	Standard rate
Foundations	Standard rate
Grave spaces — sale of	Exempt
Inscriptions — additional	Standard rate
Memorials	Standard rate
Monumental fees	Standard rate
Organ—use of during funeral service	Exempt
Removal/re-fixing of headstones etc to enable further burial	Exempt
Sampling, testing and inspections	Outside scope
Adjusting, stamping, testing and verification services (Weights & Measures Act)	Outside scope
EC evaluation & surveillance of non-automatic	Standard rate
EC verification of non-automatic weighing machines	Outside scope
Food — emergency investigation under Acts	Outside scope
Inspection of imported food	Outside scope
MOT tests	Outside scope
Water supplies — private sample & analysis	Outside scope
Nursing home registration & inspection fees	Outside scope
Waste control	Standard rate
Bins/composters -sale of	Standard rate
Commercial waste collection	Standard rate
Recycling credits	Outside scope
Refuse — sale of	Standard rate
Waste management licences	Outside scope
Weigh-bridge fees	Standard rate
Cleansing and Sanitation	Standard rate
Drains-unblocking, cleaning etc	Standard rate
Fumigation	Standard rate
Pest control and disinfection - rats/fleas/wasps etc	Standard rate
Private street cleansing	Standard rate
Public conveniences—admission to, including radar keys	Outside scope
Showers/baths/wash houses - admission to	Standard rate
Animals	
Dogs — maintenance and release of dogs under Environmental Protection Act 1990	Outside scope
Slaughterhouses — licensing	Outside scope
Grazing	Zero rate
E Leisure, culture and recreation	
Accommodation for holiday purposes	Standard rate
Admissions to events	Standard rate
Admissions to swimming pools/tennis/golf/bowls	Standard rate
Deck chairs — hire	Standard rate
Letting of halls/rooms etc	Exempt

Letting of halls/rooms etc — separate charge for supply of facilities e.g. exhibition stands or conference equip or pianos etc	Standard rate
Letting of sports pitches/lanes/gyms etc - 10 or more lets	Exempt
Letting of sports pitches/lanes/gyms etc — one to nine lets	Standard rate
Letting of sports pitches etc plus associated facilities e.g. showers or floodlights rate according to number of lets	Exempt or Standard rate
Pitches for caravans and beach huts — letting of	Standard rate
Programmes for completion by purchaser	Standard rate
Programmes- sale of	Zero rate
Programmes where purchase secures admission	Standard rate
F Roads and Sewers	
Abandoned vehicles — removal and storage of	Outside scope
Abandoned vehicles— sale/disposal of	Standard rate
Carriageway crossings	Outside scope
Contributions to highway works under Section 23 of New Roads & St works Act	Outside scope
Investigation/inspection/remedial works under New Roads & St Works Act	Outside scope
Pavement trading e.g. cafes — permits to occupy site	Outside scope
Photocopying	Standard rate
Private street works, alterations and repairs	Standard rate
Recovery of costs re temporary traffic orders	Outside scope
Reinstatement work carried Out at request of utility company or similar	Standard rate
Road closures	Outside scope
Scaffolding — permits to erect on highways/pavements	Outside scope
Sewers -cleaning/maintenance/unblocking	Standard rate
Sewers-default work	Outside scope
Sewers—supervision of inspection under Water Act 1991	Standard rate
Signs, directional—erection of	Outside scope
Street management e.g. naming of street	Outside scope
Telephone calls/use of fax machine	Standard rate
Traffic census	Standard rate
Training (vocational)	Exempt
Parking and traffic regulation	
Off street parking fees	Standard rate
On-street parking fees	Outside scope
G Statutory Licences & Fees - registration & certification	
Acupuncture/tattooing/ear piercing/electrolysis	Outside scope
Births/deaths/ marriages	Outside scope
Caravan sites	Outside scope
Charity collections	Outside scope
Child minders	Outside scope
Cinemas	Outside scope
Firearms	Outside scope
Hypnotism performances	Outside scope
Land charges	Outside scope
Late night refreshment houses	Outside scope
Pet shops/animal boarding/riding establishments	Outside scope
Petrol Sites	Outside scope
Pleasure boat operation	Outside scope
Premises covered by Explosives Act	Outside scope
Premises for public performances	Outside scope
Residential care homes	Outside scope
Sex shops	Outside scope
Street traders	Outside scope
Taxi and private hire vehicles	Outside scope
Provision of information	
Index of local charities	Outside scope
Information supplied under Data Protection Act	Outside scope
Information supplied under Local Govt Act including first copy	Outside scope
Register of parliamentary and local government electors	Outside scope

H Harbours	
Port handling services	Zero rate
Qualifying ships (UK)	Zero rate
Non-qualifying ships UK)	Standard rate
Supplies to person in course of business who belongs outside UK	Zero rate
Boat/trailer parking	Standard rate
Crane — use of	Standard rate
Dingy racks	Standard rate
Fish tolls	Zero rate
Fuel & power	Lower/Standard rate
Grant of licence to occupy land	Exempt
Letting of buildings	Exempt/Standard rate
Lockers (exclusive use of a defined area)	Exempt
Lockers (shared use or undefined area)	Standard rate
Photocopying	Standard rate
Salvage & towage services (shipping, piers, bridge sections & buoys)	Zero rate
Storage/haul out	Standard rate
Telephone calls/use of fax machine	Standard rate
Training (vocational)	Exempt
Vehicle parking	Standard rate
Water (qualifying use)	Zero rate
J Land & Property	
Allotments provided under Allotments Acts	Outside scope
Bed & breakfast for homeless	Outside scope
Central heating/DG/repairs etc where optional	Standard rate
Central heating/DG/repairs etc where tenant has no option	Outside scope
Council houses — sale of under right to buy option	Outside scope
Council houses	Outside scope
Grant of licence to occupy land	Exempt
Guest rooms	Standard rate
Letting of buildings	Exempt/Standard rate
Mesne profit	Outside scope
Photocopying	Standard rate
Rent of sites	Exempt
Repair & maintenance carried out upon issue of a control order	Outside scope
Repair & maintenance done at owners/tenants request	Standard rate
Residents parking permits	Outside scope
Service charges on Council houses & flats sold freehold	Standard rate
Service charges on Council leasehold houses & flats	Outside scope
Telephone calls/use of fax machine	Standard rate
Training (vocational)	Exempt
Planning	
Building regulation fees	Standard rate
Listed building consent	Outside scope
Planning application fees	Outside scope
Regularisation fees	Outside scope
Other	
Closed churchyards — maintenance of	Outside scope
Damage to Council property — recovery of cost	Outside scope
Grazing land —letting of	Zero rate
Renovation & home improvement grants	Outside scope
Restoration of disconnected utility supplies (under Act)	Lower/Standard rate
K Miscellaneous	
Advertising	Standard rate
Bankings — over/under as per the taxable status of the income	Standard rate
Compensation	Outside scope
Computer services	Standard rate
Copies of documents ~ supplied under statutory obligation	Standard rate
Coroners — appointment & financing	Outside scope

Courses — educational/vocational	Exempt
Elections — administration of	Outside scope
Fines/costs/expenses recovered via Courts	Outside scope
Fuel & power	Lower/Standard rate
Gift vouchers	Outside scope
Grants — for benefit to donor	Standard rate
Grants — for no benefit to donor	Outside scope
Insurance premiums	Exempt
Lost property/obsolete goods etc — sale of	Standard rate
Maps of conservation areas (under Act)	Outside scope
Maps of public rights of way	Outside scope
Phonecards	Outside scope
Photocopies	Standard rate
Postages (Abroad)	Zero rate
Postages (Gt Britain)	Exempt
Printing	Zero/Standard rate
Secondment of staff	Standard rate
Telephone calls/fax use	Standard rate
Transport (vehicle & driver) 11 seats or less mci crew	Standard rate
Transport (vehicle & driver) 12 or more seats mci crew	Zero rate
Trees/plants/flowers/seeds — for use as food e.g. tomatoes, herbs, fruit	Zero rate
Trees/plants/flowers/seeds — for use as food	Standard rate
Vehicle hire	Standard rate
L General	
Admissions to events	Standard rate
Books/magazines/newspapers	Zero rate
Donations — where there is benefit to donor	Standard rate
Donations — where there is no benefit to donor	Outside scope
Fines/compensation/insurance claims	Outside scope
Fuel (lower rate of consumption)	Lower rate
Hire of equipment	Standard rate
Letting of halls/rooms etc	Exempt
Letting of halls/rooms etc — separate charge for supply of facilities e.g. exhibition stands or conference equip or pianos etc.	Standard rate
Letting of sports pitches/lanes/gyms etc - 10 or more lets	Exempt
Letting of sports pitches/lanes/gyms etc — one to	Standard rate
Letting of sports pitches etc plus associated facilities e.g. showers or floodlights rate according to number of lets	Exempt or Standard rate
Meals supplied to staff and visitors	Standard rate
Mesne profit	Outside scope
Parking of vehicles	Standard rate
Photocopying	Standard rate
Royalties	Standard rate
Scrap	Standard rate
Telephone calls/use of fax machine	Standard rate
Training (vocational)	Exempt
Vending machine income	Standard rate

For further information please visit the Customs & Excise website:

<http://www.hmce.gov.uk/>

Guidance note contact: Alan Orbison, Neighbourhood Renewal Team, Plymouth City Council. Date last updated: 14th April 2004.